

For Office Use Only  File # _____
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## Bulk Vendor Application for Reimbursement Oil, Natural Gas, Wood, Propane and Kerosene

### Application Information/Instructions

- Please complete the form in full. An incomplete form may result in the form being returned.
- If the application meets all requirements, applicants should receive payment within 3 weeks.
- An application for reimbursement must be received by Service Nova Scotia within 24 months of the date of supply.
- An application for reimbursement may be filed up to four times a calendar month.
- Additional applications are available online at: [www.yourenergyrebate.ns.ca](http://www.yourenergyrebate.ns.ca) or by calling 902-424-5200 or 1-800-670-4357, toll free or from all Access NS/Registry of Motor Vehicles Offices.

### Section 1- Applicant Identification (Please print all information in block letters) (Please complete in full)

#### A. Name of Organization or Company

Operating Name _____	Energy Rebate Vendor # _____
Canada Revenue Agency Business Number (BN#) _____	Environmental Fuel Oil Retail Approval # _____ (if applicable)
Nova Scotia Registry of Joint Stock Companies # _____	

#### B. Contact Information

Contact Name (please print) _____	E-Mail Address (if applicable) _____
Home Phone # (     ) _____	_____
Alternate # (     ) _____	_____

#### C. Address Information

Civic Address of Business			Mailing Address (if different than civic address)		
Street No. and Name (Unit/Suite/Apt #)			Street No. and Name (Unit/Suite/Apt #/ PO Box/RR #)		
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
City, Town or Village	Province	Postal Code	City, Town or Village	Province	Postal Code
_____	NS	-	_____	NS	-

**Section 2 - Claim Information**

**A. Claim Period** - applications can be filed up to four times a month

Period from *(earliest purchase date)*   | | | | | | | |  
   d d m m y y  
 Period to *(last purchase date)*         | | | | | | | |  
   d d m m y y

Indicate the number of residential customer transactions applicable to this claim period \_\_\_\_\_

**B. Types of Energy Sources** (Check all that apply and provide amount of energy supplied)

<input type="checkbox"/> Oil (Furnace/Stove)	<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Wood	<input type="checkbox"/> Propane	<input type="checkbox"/> Kerosene
_____ (Litres)	_____ (Litres)	_____ (Cords)	_____ (Litres)	_____ (Litres)

**C. Total Amount Claimed**

Eligible Amount Calculation

Total Reimbursement Claimed \*                                     \$ \_\_\_\_\_  
 Bad Debt Amount \*\*   (-) \$ \_\_\_\_\_  
 Adjustment Amount \*\*\*   (+/-) \$ \_\_\_\_\_  
 Total Amount Claimed   \$ \_\_\_\_\_  
 (Inc Bad Debt and Adjustments)

**Please note:**

- \* Provincial component of HST is 10%: rebate issued at 10%.
- \*\* Bad Debt is the recovery of the provincial rebate provided on customer bills that were previously claimed for reimbursement but subsequently written off.
- \*\*\* If claiming an adjustment amount above, please indicate the nature of the amount below.  
 Timing Difference    Re-Billing    Other (please specify) \_\_\_\_\_

**Section 3 - Application Declaration**

I hereby certify that:

- The information contained in this application is true, complete and correct in every respect.
- I am a duly authorized official or agent of the applicant.
- The energy sources sold and covered by this claim were for residential purposes only.
- This amount was not previously claimed.
- All relevant documents are available for inspection and/or audit.

\_\_\_\_\_ Date   | | | | | | | |  
   d d m m y y

Applicant's Name *(Please print)*                                     Applicant's Signature

\_\_\_\_\_ Applicant's Title

**Note: It is a serious offence to make a false application for this rebate and action to do so may result in criminal charges and/or a fine.**

**Service Nova Scotia**  
 P.O. Box 771, Halifax, NS B3J 9Z9  
 Need Help? Contact us at: 902-424-5200 or (toll free in Nova Scotia) 1-800-670-4357  
 or e-mail us at: [yourenergyrebate@gov.ns.ca](mailto:yourenergyrebate@gov.ns.ca)