



Nova Scotia Office of the Fire Marshal
Department of Municipal Affairs
250 Baker Dr, Entrance C, Suite 210
Dartmouth, NS, B2W 6L4
PO Box 231, Halifax Central
Halifax, NS, B3J 2M4

Appendix "A" – Request for Assistance from the Office of the Fire Marshal

To request assistance from the Office of the Fire Marshal, call: 1-800-559-3473. During working hours, the call will go to the OFM Office, and a Deputy Fire Marshal will return the call. Afterhours, the Duty DFM will return the call.

Please be prepared to provide the following information:

Fire Department: _____

Officer in Charge: _____

Contact Phone number: _____

Civic Address of Fire: _____

Owner/occupant: _____

Date and Time of Incident: _____

Type of Building or Premises: _____

Building or Premises Occupied or Vacant: _____

Was the building secure upon arrival of the fire department? _____

Is the building or premises insured? _____

Were there any injuries? _____

Were there any fatalities? _____

Have the police been notified? _____

What is the extent of the fire damage? _____

Is there a suspected cause? _____

Has the scene been secured, by whom? _____

Has Security been properly briefed to restrict access to the scene? _____