

What is this form for?

Use this form to request an urgent or emergency hearing. After filing a Form J: Application to Director and **before** serving the other party, a request can be made for an emergency hearing.

Important Information

This form is a request only. The Residential Tenancies Program will return a decision to you by email. If no email address is provided, the Program may contact you by telephone. If you are provided with a new Notice of Hearing, this must be served on the other party.

Send this completed form by:

Email: resten@novascotia.ca

In-person at an Access Nova Scotia Centre

Sign and date the form.

Make a copy of this for your records.

Form DR9: Request for Emergency Hearing

File number _____



Request Made By ☐ Landlord ☐ Landlord Representative ☐ Tenant ☐ Tenant Representative

Name _____

Street number and name (civic address) _____ Apartment _____

City or town _____ Province _____ Postal code _____

Phone (home) _____ Email _____

☐ I consent to staff of Service Nova Scotia communicating with me about this file number by e-mail.



Details of Request

An emergency hearing may be considered only where there is an immediate issue that cannot reasonably wait to be addressed at a regularly scheduled hearing.

- ☐ I am a tenant and have been locked out of the rented premises.
- ☐ I am a tenant, my landlord is responsible for providing heat or water and it has been shut off.
- ☐ I am a tenant ☐ I am a landlord and have the following emergency concern related to health or safety:
Describe the issue and why an emergency hearing is requested.



Supporting Information

Include times, dates, and any steps already taken to address the issue.

Attach any documents that support your request.



Sign and date this form

Date (YYYY MM DD) _____ Signature _____

Print name _____

For Residential Tenancies Officer Use Only

- Request received on (date YYYY MM DD) _____
- Decision:
 - ☐ Request supports an emergency hearing (See Attached Notice of Hearing and instructions)
 - ☐ Request does not support an emergency hearing (See Attached Notice of Hearing and instructions)