

Application for Ferment-on-Premises License

1. Application is on behalf of:

- Company: _____
- Partnership: _____
- Sole Proprietor: _____

2. Applicant Information:

Name: _____ Position / title: _____

Address: _____

Phone: _____ Mobile: _____

Email: _____

3. Civic address of premises to be licensed including postal code:

4. STATUTORY DECLARATION (Form must be notarized):

I (we) print name(s) _____

do solemnly declare:

THAT I (we) hereby apply for a Ferment-on-Premises license pursuant to the *Liquor Control Act* and *Ferment-on-Premises Regulations*;

AND THAT I (we) am nineteen years of age or over:

AND THAT I (we) am authorized to carry on business in the Province or a corporation authorized to carry on business in the Province whose officer, agent or manager in charge of the premises for which the license is issued is personally qualified as provided in clause 48 (3) (a) of the Act;

AND THAT the particulars furnished by me and forming the application for a ferment-on-premises license and all subsequent documents submitted in support of this application are true and correct statements of fact and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Applicant(s) Signature: _____

SWORN before me at _____ in the

Province of Nova Scotia this _____ day of _____ 20_____

Signature: A Justice of the Peace or Commissioner of Oaths

Return the form, payment and supporting documents to:

Attention: Manager of Licensing
Alcohol & Gaming Division
780 Windmill Road, 2nd Floor
P.O. Box 545

Dartmouth, NS B2Y 3Y8

Questions? 902-424-6160 or Toll Free 1-877-565-0556

E-mail: AGDPermLicense@novascotia.ca

Office Use Only:
Ref #:

Documents required with ferment-on-premises license application:

<p>5. Certificate of Incorporation (If applicable)</p> <p>AND</p>	
<p>6. Copy of Directors', Officers' & Shareholders' Registers of the Company must be provided. These Registers should be located in your Minute Book.</p>	
<p>7. Partnership Registration Certificate (If applicable)</p>	
<p>8. A copy of the ferment-on-premises registration issued under the <i>Excise Act</i> (Canada) must be provided before the application can be approved.</p>	

Premises information:

9. What is (or will be) the name of the Premises / Business:

10. What is the current status of the premises?

- Operational? _____
- Existing and under renovations. Proposed completion date. _____
- Not yet constructed. Proposed completion date. _____

Fees:

Application Fee: \$100

3-Year License Fee: \$300

Visa/MasterCard/: _____ Expiry: ___

Cheques are payable to: NS Alcohol & Gaming Division

Credit Card Payment: are only permitted via phone. Please do not include via email.

GUIDE FOR COMPLETION OF FERMENT-ON-PREMISES LICENSE APPLICATION:

Front Application Form:

1. Application is on behalf of: Is the business being run by a company, a partnership or a sole proprietor (just one owner)? Check the appropriate box and provide the name of the company, the partnership or the proprietor's name.
2. Applicant's information: This is the person who is authorized to apply for the liquor license.
3. Civic address of premises: provide the civic number, street name, town / city name, and postal code of the building where the licensed establishment will be located.
4. Statutory Declaration: This must be completed by the applicant **and** notarized by a Justice of the Peace or Commissioner of Oaths.

Documents required for a ferment-on-premises license application:

5. Certificate of Incorporation: If the application is on behalf of a company, provide a copy of your Certificate of Incorporation. The company must be registered in Nova Scotia or New Brunswick.
6. Directors', Officers' & Shareholders' Registers: If the application is on behalf of a company, provide a copy of the registers listing all the directors, officers and shareholders (in the Minute Book).
7. Partnership Registration Certificate: If the application is on behalf of a partnership, provide a copy of your Partnership Registration Certificate: The partnership must be registered in Nova Scotia or New Brunswick.
8. Provide a copy of the ferment-on-premises registration issued under the *Excise Act* (Canada): If you have not received this yet, the application can be submitted; however a copy must be provided before the application can be approved. <http://www.cra-arc.gc.ca/E/pub/em/edm4-1-3/edm4-1-3-e.html>

Premises information:

Please complete Sections 9 and 10 requesting information about the premises.

Fees:

You must submit the “**application fee**” with your application. The **3 year license fee** can be paid later, but must be paid before your license is issued. Cheques are payable to NS Alcohol & Gaming Division.

How long before the license is approved:

Upon receipt of a completed application package, your application will be reviewed by the Executive Director's Office.

For most ferment-on-premises licenses, it may take 2 to 3 weeks before your license is approved.