



For Office Use Only

File # \_\_\_\_\_

## Consumer Application for Your Energy Rebate

### Application Information/Instructions

- Your Energy Rebate applies only to the provincial portion of the HST that you paid when purchasing home energy products. The rebate is limited to the amount of provincial portion of HST paid.
- Your Energy Rebate does not include delivery, equipment maintenance, repair or emergency service call costs or similar charges or costs.
- Please complete the entire form. An incomplete application may result in the form being returned, thereby causing a delay in processing the claim.
- You must submit all invoices and/or receipts to be included in your claim. **Invoices and/or receipts issued in the name of a person other than the applicant will not be accepted.**
- Receipts or invoices must show the following information:
 

HST # of the Supplier	HST Paid
Date of Purchase	Energy Type Purchased (e.g. wood, wood pellets, kerosene, propane, etc.)
- Only the applicant may communicate with Service Nova Scotia in respect to this application unless an authorized representative is appointed in Section C.
- Once received, if the application meets all requirements, applicants should receive payment within 4-6 weeks.
- Claims must total \$30.00 or cover a period of 12 or more months.
- An application for the rebate must be received by Service Nova Scotia within **24 months** from the date of purchase of the energy resource.
- Applicants must submit a separate application for each residential property.
- Additional applications are available online (see web address on page 3) or by calling 902-424-5200 or 1-800-670-4357 (toll free) or from all Access Nova Scotia offices.

### Section 1- Applicant Identification (Please print all information in block letters) (Please complete in full)

#### A. Name

(first, middle initial, last) \_\_\_\_\_

#### B. Contact Information

Home Phone # \_\_\_\_\_ Email Address: \_\_\_\_\_

Alternate # \_\_\_\_\_

#### C. Authorized Representative (Complete only if you wish to appoint a representative)

Name \_\_\_\_\_ Phone # \_\_\_\_\_

I hereby give my authorization for my authorized representative to speak to Service Nova Scotia with regards to my application.

#### D. Address Information

**Civic Address** of Property Related to this Claim

**Mailing Address** (if different than civic address)

Street No. And Name \_\_\_\_\_  
(Unit/Suite/Apt #)

Street No. And Name \_\_\_\_\_  
(Unit/Suite/Apt #/  
PO Box or RR #)

City, Town or Village \_\_\_\_\_

City, Town or Village \_\_\_\_\_

Province NS Postal Code    -

Province NS Postal Code    -



### Section 3 - Application Declaration

I hereby certify that:

- The information contained in this application is true, complete and correct in every respect.
- I am the person described on this application and I am entitled to the amount claimed.
- The energy purchases covered by this claim were for residential use only.
- It is acknowledged that property tax information may be used in an audit of my claim.
- This amount was not previously claimed.
- All invoices/receipts are attached.

\_\_\_\_\_  
Applicant's Name (*Please print*)

\_\_\_\_\_  
Applicant's Signature

Date  | | | | | | | |  
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**Note: It is a serious offence to make a false application for this rebate and action to do so may result in criminal charges and/or a fine.**

### Return original copy of rebate application to:

#### By Mail:

Service Nova Scotia  
P.O. Box 2632  
Halifax, Nova Scotia  
B3J 3P7

#### By Delivery:

Service Nova Scotia  
Maritime Centre, 9<sup>th</sup> Floor North  
1505 Barrington Street  
Halifax, Nova Scotia

### For more information

Website: [novascotia.ca/rebate-equal-provincial-portion-hst-paid-home-energy-products-your-residential-property](http://novascotia.ca/rebate-equal-provincial-portion-hst-paid-home-energy-products-your-residential-property)

Call: (902) 424-5200 (metro) or (toll free in Nova Scotia) 1-800-670-4357

Email: [yourenergyrebate@novascotia.ca](mailto:yourenergyrebate@novascotia.ca)