



EVENT ORGANIZER FORM

The following information is required to be provided by the “Event Organizer” and returned to the Food Safety Specialist.

**Organizer Information: (Please Print)**

Organizer Name:		
Address:		
Phone #:	Fax #:	Cell #:

**Event Information: (Please Print)**

Name of Event:	
Location:	
Time of Operation:	
On-site Contact Name:	
Phone#:	Cell#:

**Food Vendors(s)**

Provide the information below for all food service vendors that will be located at the event.

Name	Address	Phone#	Food-Type Sold

**Please use additional sheets if necessary or attach a typed listing of vendors including addresses and phone numbers.**