Login to LaMPSS to complete reports https://lampss.gov.ns.ca
- Use your Organization ID, User Name, Password then look for the Reports links on your Organization Homepage
- For LaMPSS Help Desk call 1-877-404-7074

Before You Begin

Please visit the program’s home page at http://www.gov.ns.ca/employmentnovascotia/programs/hiring-incentive.asp and download the Program Guidelines document. Review the Financial Reporting section of the Guidelines document carefully and prepare or gather any supplemental documents required to submit along with the financial report.

Complete this form electronically. You may save it to your local computer or even transfer it between computers. You may continue to edit this form over multiple editing sessions until you are satisfied that the information is complete and all supplemental documents are attached. Once complete, follow the instructions at the end of this form to submit this Financial Report.

Organization Information

Project Details

Department/Area: LAE-ENS
Program: START
Project title: 
Agreement start date (DD/MM/YYYY): 
Agreement end date (DD/MM/YYYY): 

This section will automatically fill with your organization and agreement information.
The report dates will appear in the upper right-hand corner of each page!
Financial Report

In the space provided below please report your eligible expenses per budget item for this period. If you are reporting amounts over your remaining budget please provide details in the notes section of this form.

Program Delivery

<table>
<thead>
<tr>
<th>Program</th>
<th>Approved Budget</th>
<th>Reported and Approved to Date</th>
<th>Reported Amt. this Period</th>
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</thead>
<tbody>
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<td>Cost Item</td>
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<tr>
<td>Subtotal</td>
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Financial Report Totals

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<th>Approved Budget</th>
<th>Reported and Approved to Date</th>
<th>Reported Amt. this Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Supporting Documentation

Please include any additional documentation required. Refer to the Financial Guidelines for more information on financial reporting requirements for this program.

To attach a document to this report, select the document topic below and click Attach a Document. Select the file to attach from the file dialog when prompted.

--- Select document topic ---

Attached Documentation

<table>
<thead>
<tr>
<th>Document name</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</table>

There are currently no supporting documents attached to this report.

Reporting Notes

In the text box below include any notes to explain costs that may not be self-evident on attached documents!
Enter your self—serve credentials and click the “Submit Report” button.