NOVA SCOTIA

Finance Department
Financial Institutions Division

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FINANCE OFFICE USE ONLY
Licence No.

Trust and Loan Companies Act

APPLICATION FOR RENEWAL OF LICENCE

1. Name of the company:

_____

2. Additional business name or style, if any, under which the company is, or is to be, registered:

_____

3. Address of the head office:

_____

4. Address of the principal place of business in Nova Scotia

_____

5. Name and address of the chief agent or officer of the company in Nova Scotia:

   (a) Name:

_____

   (b) Business address:

_____

   (c) Residence address:

_____

6. Indicate the type of application being made by checking the applicable items:

   _____ Application for renewal of licence as a loan company.

   _____ Application for renewal of licence as a trust company.

7. Jurisdictions in Canada where applicant is presently licensed or registered:

_____

_____

_____

8. Indicate any change in respect of the classes of service in which the company intends to act in a fiduciary capacity.

_____

_____

_____

9. Have there been any changes in the structure of the company due to mergers, amalgamation etc.

_____

_____

10. Indicate any restrictions placed on the licence of the company by the Office of the Superintendent of Financial Institutions (OSFI) or by any jurisdiction in which the company is licensed to operate

_____

_____

11. Has the borrowing multiple, set by OSFI, changed for the company in the previous year? _____
What is the current borrowing multiple? _____

CERTIFICATION

The applicant or applicants certify that the information given in this application and any additional information that may be provided as requested by the Superintendent in connection with this application is true and complete in every respect.

Dated this day of , A.D., .

Signature(s) of Witnesses	Signature(s) of applicant(s) (including description of the office of the signatories and the corporate seal where appropriate)
_____	_____
_____	_____
_____	_____

Enclosures to be included with this application

Please enclose with this application information on any changes in

(a) the power of attorney appointment pursuant to subsection (9) of Section 212 of the Act; and

(b) major shareholders or directors of the company.

POWER OF ATTORNEY FOR A CHIEF AGENT

Name of the company giving the power of attorney:

("the company")

Jurisdiction and instrument of incorporation of the company:

Name of the person receiving the power of attorney:

("the chief agent")

Address in Nova Scotia of the chief agent (full business address including street number and municipality).

("the chief agency")

The company appoints _____
(name of chief agent in full)
as its chief agent and attorney under subsection (9) of Section 212 of the **Trust and Loan Companies Act** (the "Act").

The company authorizes the chief agent to receive service of process on its behalf in all civil, criminal or administrative proceedings against the company in Nova Scotia and to receive from the Superintendent of Trust and Loans Companies any notices or documents given to the company under the Act and regulations. Receipt by the chief agent personally or at the chief agency of service of process and of notices and documents is binding on the company.

(Insert additional powers being given to the chief agent, if any.)

Dated the day of , A.D.

_____
Name of the Company

Witnesses:

By:

_____ _____
President or Managing Director

_____ _____
Secretary

Corporate Seal

PERSONAL QUESTIONNAIRE FOR MAJOR SHAREHOLDERS, DIRECTORS AND OFFICERS

PART I

General Information

1. Name of the company or proposed company in connection with which this questionnaire is being completed:

   _____
   (the company)

2. This questionnaire is being completed by:

   Name _____
   (surname) (given names)

   Date of birth _____ Citizenship _____
   (day / month/ year)

3. This questionnaire is being completed by:

   a) _____ a shareholder or proposed shareholder with beneficial ownership of ten per cent or more of any class of shares of the company,

   Indicate the class of shares and the percentage of shares owned beneficially:
   _____
   _____
   _____

   b) _____ a director or proposed director of the company; or

   c) _____ an officer or proposed officer of the company.

   Indicate position: _____

4. Indicate the date of appointment as a

   a) shareholder _____
   b) director _____
   c) officer _____

5. Residence address and telephone number in Canada:

   _____
   _____

6. Residence address and telephone number outside Canada, where applicable:

   _____
   _____

7. Business address and telephone number:

   _____
   _____

Every person shall complete the questionnaire by answering the questions indicated and providing or attaching the information specified in the Parts below.

PART II

Personal History

8. List residence addresses during the ten years preceding the date of this questionnaire, leaving no period unaccounted for:

_____
_____
_____
_____

9. Give details of education and processional qualifications and affiliations, if any, including relevant dates:

_____
_____
_____
_____

10. Give details of employment history during the ten years preceding the date of this questionnaire, leaving no period unaccounted for, and including for each employment:

    a) the title of your position:

    b) the dates of employment:

    c) the name and address of your employer; and

    d) the name, position and telephone number of a reference.

11. Have you,

    a) been convicted of a criminal offence or an offence under the ***Trust and Loan Companies Act*** or the ***Securities Act***?

    _____ Yes _____ No

    If **yes**, attach particulars including the court or tribunal by which you were convicted, if any, the date of conviction, the offence and the penalty imposed.

    b) failed to comply with any provisions of the ***Trust and Loan Companies Act*** or the regulations, the ***Securities Act*** or the regulations, or any comparable legislation of another jurisdiction or any undertaking given to the Superintendent?

    _____ Yes _____ No

12. To the best of our knowledge, have you been the subject of an investigation by or at the instigation of a government department, agency, a regulatory body or a professional association?

    _____ Yes _____ No

    If **yes**, attach particulars.

13. Are you a discharged or undischarged bankrupt or subject to bankruptcy proceedings?

    _____ Yes _____ No

14. Are you the holder, or have you ever applied for, either as an individual, officer, director, shareholder or promoter, a licence, registration or equivalent authorization to carry on business in Nova Scotia or elsewhere as a financial institution?

    ("Financial institutions" includes a bank, loan or trust company, savings and loan company, credit union, insurance company, securities dealer, mortgage broker and a finance company.)

    _____ Yes _____ No

    If **yes**, attach particulars including the details of a refusal or withdrawal of an application or the revocation of an authorization.

PART III

Affiliations With Other Bodies Corporate

15. Are you a director or officer of another body corporate?

    _____ Yes _____ No

    If **yes,** attach particulars of the name of each body corporate and position held by you with the relevant dates.

16. In the ten years preceding the date of this questionnaire, have you been a director or officer of any other body corporate?

    _____ Yes _____ No

    If **yes**, attach particulars of the name of each body corporate and position held by you with the relevant dates.

17. Has a body incorporate of which you have been a director or officer in the ten years preceding the date of this questionnaire, during the period

    a) been convicted of a criminal offence or an offence under the **Trust and Loan Companies Act** or the **Securities Act**?

    _____ Yes _____ No

    If yes, attach particulars including the court or tribunal by which the body corporate was convicted, the date of conviction, the offence and the penalty imposed.

    b) failed to comply with the provisions of the **Trust and Loan Companies Act** or the regulations, the **Securities Act** or the regulations, or any comparable legislation of another jurisdiction, or any undertaking given to the Superintendent?

    _____ Yes _____ No

    c) been or is it subject to a cease trading under the **Securities Act**?

    _____ Yes _____ No

18. To the best of your knowledge, has a body corporate, partnership or unincorporated organization of which you have been a partner, member, director or officer in the ten years preceding the date of this questionnaire, been the subject of an investigation by or at the instigation of a government department, agency, a regulatory body or a professional association?

    _____ Yes _____ No

    If **yes**, attach particulars.

19. Has any body corporate, partnership or unincorporated organization of which you were a partner, member, director or officer in the ten years preceding the date of this questionnaire been wound up or made any compromise or arrangement with its creditors or ceased to carry on business during that period?

_____ Yes _____ No

20. Does any body corporate of which you have been a director or officer in the ten years preceding the date of this questionnaire, hold or has it held or applied for in that period a licence, registration or equivalent authorization to carry on business in Nova Scotia or elsewhere as a financial institution?

("Financial institution" includes a bank, loan or trust company, savings and loan company, credit union, insurance company, securities dealer, mortgage broker and a finance company.)

_____ Yes _____ No

If **yes**, attach particulars including the details of a refusal or withdrawal of any application or the revocation of an authorization.

PART IV

Relationship to the Trust or Loan Company

21. Are any shares of the company registered in your name or the name of a related person?

_____ Yes _____ No

If yes, provide each name in which the shares are registered, the relationship to you or any related person and the class and number of shares held by each person.

22. Do you have a beneficial interest in any shares of the company that are not registered in your name or in the name of a related person?

_____ Yes _____ No

23. Do you or a related person hold any shares in the company as trustee or nominee?

_____ Yes _____ No

If **yes**, attach particulars.

24. Are any of the shares of the company mentioned in the answers to paragraphs 21 to 23 legally charged or pledged to any person?

_____ Yes _____ No

If **yes,** attach particulars.

25. Indicate, by class of share, the percentage of votes that you or a related person are entitled to exercise or control at any general meeting of the company, or any subsidiary thereof.

_____

_____

_____

_____

26. Do any of the bodies corporate of which you have been a director or officer in the past ten years maintain a business relationship directly or indirectly with the company?

_____ Yes _____ No

If **yes,** attach particulars.

27. Do you or does any person with whom you are associated transact business directly or indirectly with the company?

(You are associated with a person, if

a) it is a body corporate and you beneficially own, directly or indirectly, voting securities carrying more than ten per cent of the voting rights attached to all outstanding voting securities:

b) you are a partner of the person;

c) it is a trust or estate in which you have a substantial beneficial interest, or for which you serve as trustee or in a similar capacity;

d) you are a relative of the person and share the same home as the person; or

e) you are a relative of the spouse of the person and share the same home as the person.)

_____ Yes _____ No

If **yes,** attach particulars.

PART V

Certificate

I CERTIFY THAT the information given in this questionnaire is true and complete to the best of my knowledge and belief and that there are no other facts material to the application in connection with which this questionnaire is completed of which the Superintendent should be aware.

I have read and understand Section 255 of the **Trust and Loan Companies Act.**

Dated the day of , A.D.

Signature:

_____

Witness:

_____

PART V

Certificate

I CERTIFY THAT the information given in this questionnaire is true and complete to the best of my knowledge and belief and that there are no other facts material to the application in connection with which this questionnaire is completed of which the Superintendent should be aware.

I have read and understand Section 255 of the **Trust and Loan Companies Act.**

Dated the day of , A.D.

Signature:

_____

Witness:

_____