



NOTIFICATION FORM

OFFICE USE ONLY	
Date Received: (yyyy/mm/dd)	Notification #

The notification form must be received by Nova Scotia Environment at least 5 days before work commences. Work may only start after you (the notifier) have received a notification receipt from Nova Scotia Environment.

PLEASE PRINT OR TYPE. Complete sections 1, 3, 4, applicable parts of 5, and 6 or the notification will not be accepted. Please keep a copy of your notification form. Incomplete forms will not be returned to the notifier.

SECTION 1 – NOTIFIER

Company/Organization/Municipality

Business Number (BN) if applicable

First Name

Middle Initial

Last Name

Primary Phone Number

Ext.

Secondary Phone Number

Ext.

Fax

E-mail

Civic/Street Address

Mailing Address (if different than Civic)

Community

County

Province

Postal Code

Country

NOTE: Following application decision, all correspondence will go to the applicant

Preferred Method of Contact?

Email

Paper

Notifier Type (if applicable)

 Installer Sizer

Hydrogeologist

Professional Engineer

Certification Number

SECTION 2 - NOTIFICATION CONTACT

Is the Notification Contact the same as Section 1 – Notifier? Yes No If yes, please skip to Section 3.
If there is more than one contact, please attach a complete list of contacts with the information below.

Company/Organization/Municipality

Business Number (BN) if applicable

First Name

Middle Initial

Last Name

Primary Phone Number

Ext.

Secondary Phone Number

Ext.

Fax

E-mail

Civic/Street Address

Mailing Address (if different than Civic)

Community

County

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SECTION 3 - SITE/LOCATION OF PROPOSED ACTIVITIES

Property Identification numbers (PID) are available at the Nova Scotia Land Registry.

1:50,000 Topo Maps (identifying Easting and Northing) are available at Nova Scotia Environment offices.

If more than one Site, Copy this section and attach for each Site.

Watercourse Name

Tributary To

Site Name

For each property associated with this site, please fill out the information below. If the activity/facility covers more than one property, copy and attach each site.

Civic/Street Address

Lot Number

Community

County

Property Identification # (PID)

Topographical Map Number

Coordinates:

Easting

Northing

Zone

If there are multiple point locations associated with this activity, provide the Easting and Northing Information for each.

Additional Directions to Site (if applicable)

SECTION 4 – ACTIVITY

Please check (✓) activity that applies. Please refer to [Activities Designation Regulations](#) to make sure the activity can be completed under a notification, otherwise an application for approval may be required.

Watercourse alterations (work between June 1 and September 30 only)

- Bank alteration - Boat Launch** (restricted to 5 m or less; watercourse bed is not disturbed) -**Complete section 5A, 6**
- Bridge or other open bottom structure** – construction of new or modification of existing bridge or other open bottom structure (watercourse bed is not disturbed; bridge with maximum span 15 metres; other open bottom structure with maximum length of 25 m and maximum span of 3600 mm) **Complete section 5B, 6**
- Culvert or closed bottom structure** – construction of new or modification of existing culvert (on watercourse sloped less than 8%; watershed area not exceeding 20 km²; length of structure 25 m or less). **Complete section 5C, 6**
- Bank alteration - Erosion Protection** (restricted to 5 m or less; watercourse bed is not disturbed). Erosion Protection – **Complete section 5D, 6**
- Maintenance of structure in watercourse** (does not include removal, replacement, expansion or reductions; work done below the ordinary high water mark) -**Complete section 5E, 6**
- Bank Alteration - Water Intake/Dry Hydrant** (restricted to 5 m or less; watercourse bed is not disturbed) -**Complete section 5F, 6**
- Bank Alteration -Wharf** (restricted to 5 m or less; watercourse bed is not disturbed) -**Complete section 5G,6**
- Work to improve fish habitat** (not to exceed 15m, no use of vehicular machinery) -**Complete section 5H.**

SECTION 5 - ACTIVITY DETAILS

5A - All of the following information must be provided for a Bank Alteration (Boat Launch) in a watercourse or the notification will not be accepted.

Start Construction Date (yyyy/mm/dd) _____ End Date of Construction (yyyy/mm/dd) _____

Description of Channel Bottom _____

Is this a new Construction Yes No

Type of Modification (check one)

Expansion Reduction Removal Replacement

Length of Bank Alteration (m) (cannot exceed 5 meters*) _____ meters

NOTE: * If this is exceeded you must submit an application for approval

5B - All of the following information must be provided for construction of new or modification of an existing Bridge or Other Open Bottomed Structure or the notification will not be accepted.

Start Construction Date (yyyy/mm/dd) _____ End Date of Construction (yyyy/mm/dd) _____

Upstream Watershed Area (km2)(cannot exceed 20 km2*) _____ Watercourse Slope (%) _____

Watercourse Velocity (m/s) _____ Channel Width (meters) _____ Channel Depth (meters) _____

Description of Channel Bottom _____

Watercourse Assessed by Qualified Person Yes No Is the Watercourse Fish Habitat Yes No

Is this a New Construction? Yes No

Type of Modification (check one)

Expansion Reduction Removal Replacement

Arch Width (mm) _____ Bridge Width (meters) _____ Length (meters) _____

Crossing Type: Bridge/Concrete Span OR Pipe Arch/Open Bottom Structure

5C - All of the following information must be provided for construction of a new or modification of an existing Culvert or Other Closed Bottomed Structure, or the notification will not be accepted.

Start Construction Date (yyyy/mm/dd) _____ End Date of Construction (yyyy/mm/dd) _____

Upstream Watershed Area (km2)(cannot exceed 20 km2*) _____ Watercourse Slope (%) _____

Watercourse Velocity (m/s) _____ Channel Width (meters) _____ Channel Depth (meters) _____

Description of Channel Bottom _____

Watercourse Assessed by Qualified Person Yes No Is the Watercourse Fish Habitat Yes No

Is this a New Construction? Yes No

Type of Modification (check one)

Expansion Reduction Removal Replacement

Length (meters) _____

Crossing Type: Culvert with fish passage Culvert without fish passage

Diameter (mm) _____

Length of Dissipation Pool (meters) _____ Width of Dissipation Pool (meters) _____

5D – All of the following information must be provided for a Bank Alteration (Erosion Protection) in a watercourse or the notification will not be accepted.

Start Construction Date (yyyy/mm/dd) _____ End Date of Construction (yyyy/mm/dd) _____

Description of Channel bottom _____

Watercourse Assessed by Qualified Person Yes No Is the Watercourse Fish Habitat Yes No

Is this a New Construction? Yes No

Type of Modification (check one)

Expansion Reduction Removal Replacement

Description of Alteration _____

Length of Bank alteration (meters) _____

5E - All of the following information must be provided for Maintenance of Structures in a watercourse or the notification will not be accepted.

Start Construction Date (yyyy/mm/dd) _____ End Date of Construction (yyyy/mm/dd) _____

Description of Channel bottom _____

Watercourse Assessed by Qualified Person Yes No Is the Watercourse Fish Habitat Yes No

Description of Maintenance _____

5F - All of the following information must be provided for a Bank Alteration (Water Intake/Dry Hydrant) in a watercourse or the notification will not be accepted.

Start Construction Date (yyyy/mm/dd) _____ End Date of Construction (yyyy/mm/dd) _____

Description of Channel bottom _____

Watercourse Assessed by Qualified Person Yes No Is the Watercourse Fish Habitat Yes No

Is this a New Construction? Yes No

Type of Modification (check one)

Expansion Reduction Removal Replacement

Description of Alteration _____

Length of bank alteration (meters) _____

5G - All of the following information must be provided for a Bank Alteration - Wharf in a watercourse or the notification will not be accepted.

Start Construction Date (yyyy/mm/dd) _____ End Date of Construction (yyyy/mm/dd) _____

Description of Channel bottom _____

Is this a New Construction? Yes No

Type of Modification (check one)

Expansion Reduction Removal Replacement

Description of Alteration _____

Length of watercourse alteration (meters) _____

5H - All of the following information must be provided for a Work to Improve Fish Habitat in a watercourse or the notification will not be accepted.

Start Construction Date (yyyy/mm/dd) _____ End Date of Construction (yyyy/mm/dd) _____

Description of Channel bottom _____

Description of Alteration _____

Length of watercourse alteration (meters) _____

SECTION 6 – DECLARATION

Please select the option that applies to your situation

- I own the site
- I have a lease or other written agreement or option with the Landowner or occupier that enables me to carry out the activity on the site
- I have a legal right or ability to carry out the activity without the consent of the landowner or occupier

By signing you agree to the below terms and conditions

I agree that the information I have provided in this notification, including personal information, may ne disclosed to the Department of Fisheries and Oceans

I consent to the use of the information I have provided on this form by Nova Scotia Environment and other government organizations as required for the purpose of processing my request to perform the activity indicated

I understand that I must provide all information about the activity, such as sketches, plans, and calculations, if requested by Nova Scotia Environment for a compliance audit

I have read and understand the regulations and standard that applies to the activity to which the notification relates including Nova Scotia Activities Designation Regulations, and the Nova Scotia Approval and Notification Procedures Regulations

I will carry out the activity in compliance with the Environment Act and the applicable regulations and standard

Signature: _____ Date: (yyyy/mm/dd) _____

Name (Please print or type): _____

