

APPLICATION INSTRUCTIONS

1. In keeping with the privacy provisions of the *Nova Scotia Freedom of Information & Protection of Privacy Act*, Nova Scotia Environment will only use personal information for the purpose for which the information was obtained or compiled, or for a use compatible with that purpose.
2. Operator-in-Training Exams are written at Nova Scotia Environment branch offices. Eligible applicants will be mailed instructions on how to schedule a time to write the exam.
3. The exam fee of \$27.25 must be **paid at the time the exam is written**. Please pay by cash, cheque or money order made payable to "Nova Scotia Minister of Finance". Payment by credit card is not accepted.
4. Please send completed applications to: Operator Certification Administrator C/O Sandra Hartley, Nova Scotia Environment, PO Box 442, 1894 Barrington St., Suite 1800, Halifax, NS B3J 2P8. Alternatively, you may fax to (902) 424-1080 or Scan and email to wwoc@NovaScotia.ca.
5. Information regarding operator certification including Operator-in-Training requirements can be found on our website at: <http://NovaScotia.ca/wwoc>.
6. Inquiries may be directed to 902-424-2553.

APPLICANT CONTACT INFORMATION

FIRST NAME	MIDDLE NAME OR INITIAL	LAST NAME	
MAILING ADDRESS			CITY/TOWN/COMMUNITY
PROVINCE	POSTAL CODE	EMAIL	
HOME NUMBER	MOBILE NUMBER	WORK NUMBER	FAX NUMBER

HIGH SCHOOL EDUCATION

GRADE ATTAINED	Documentation of completed education must be submitted with application.
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UNIVERSITY, COLLEGE, OR TRADE SCHOOL EDUCATION (IF APPLICABLE)

CERTIFICATE / DIPLOMA / DEGREE	# YEARS
CERTIFICATE / DIPLOMA / DEGREE	# YEARS

If applicable, please provide documentation of any university, college or trade school programs with application.

DECLARATION OF APPLICANT

I hereby certify with my signature that all information contained in this application is true and correct. I understand that any omissions or misrepresentations may result in ineligibility for the certification applied for or revocation of any certificate granted. I also consent to an investigation of my employment record and education background for the purpose of verifying my qualifications for the certificate for which I have applied.

SIGNATURE	DATE
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