

Instructions

Pesticide Certificate



1. A completed Application for a Pesticide Certificate must be submitted to NS Environment and Climate Change (NSECC) by email (PesticideApplications@novascotia.ca), mail, or by dropping it off at any NSECC office. The fee of \$66.35 must be submitted along with the application and can be paid at any NSECC office.
2. You can also apply, pay on-line and upload any required documents here: [Apply On-Line](#)
3. If renewing your certification by Continuing Education Points, apply as above and remember to submit copies of your course receipts with your application.
4. If you do not have a pesticide certificate (you are new to the industry), you are required to successfully complete an on-line exam. NSECC must receive the completed application form and fee at least 5 business days in advance of the exam.
5. Training material is located at this link: www.novascotia.ca/nse/pests/applicatortraining.asp. Applicants are required to review the pertinent manuals to prepare for the exam. There is one manual for agriculture, commercial vendor and domestic vendor classes. For the other pesticide classes, there is a Core manual and a Class manual. Domestic Vendor and Commercial Vendor have one exam. All other certifications must complete two exams – Core and Class.
6. A pen, paper and **calculator** may be required. You are required to have a webcam and microphone capabilities. Your webcam must be mobile to complete the visual scan of your room and desk.
7. When you register for the NS Pesticide Certification Exam, your personal information is collected as allowed by the Freedom of Information and Protection of Privacy Act and Environment Act. We collect and use your personal information including name, phone number, and email so we can register your attendance and communicate the results of your exam. During the exam you will be required to activate your computer's webcam and microphone so we may monitor your participation and verify your identity by matching against a photo ID displayed during the exam. We will not record the examinations. The information you provide will only be shared as allowed by law. Upon request we may disclose to your employer whether you hold a valid certification to ensure compliance with the Environment Act. We may only use or disclose your personal information for another purpose if we are authorized by law to do so, or if we obtain your express consent. To read more about how government respects your privacy when interacting with us, review our full Privacy Statement. For questions about how your personal information is handled in relation to this event, you may contact PesticideApplications@novascotia.ca .
8. If you successfully pass the exam(s) with a mark of 75% or greater, you will receive a certificate, which will be valid for **five years** from date of issue.

9. If you do not successfully complete the exam, please submit another application form and fee to register for another exam writing session.
10. If you do not attend your confirmed, scheduled exam session and have not provided notice or requested to reschedule, a new application and fee will be required to register for another exam session. No refund will be considered in these circumstances. We have implemented this change to better serve industry. This change will make more slots available for pesticide certification exams by encouraging upfront notification to our Department when a registrant will not be able to attend.

11. **Reciprocity** is defined as the acceptance by NSECC of a pesticide certificate approved by another provincial regulatory agency.

Requirements for Reciprocity: You must apply to NSECC to obtain recognition of a pesticide certificate granted in another province. Reciprocity, if accepted, will be granted on the remaining years of a certificate, provided the applicant has written the appropriate exam within the past five years or the other province has a recertification program similar to NSECC's recertification program.

You must provide the following information:

- 1) A completed application form and fee of \$66.35
- 2) A photocopy of certificate/license
- 3) Original or photocopy of a letter indicating the exam results and the classification written.

If you are successfully accepted by reciprocity, upon expiry of the certificate, you will have to write the Nova Scotia exam – no continuing education points will be awarded during the reciprocity period.

Each application for reciprocity is reviewed on a case-by-case basis. If you do not qualify for reciprocity, you must write the appropriate certification exam in Nova Scotia.

Notice

You must obtain a Class IX Business Operator's Certificate if you are operating a commercial pesticide business or enter into contracts to handle, use or sell commercial or restricted class pesticides. This includes companies involved in lawn care, structural pest control, and/or agricultural pest control who provide this service for hire or reward. For more information on Business Operator Certification, please visit www.novascotia.ca/nse/pests/business.asp.

Application Pesticide Certificate



Choose type of application: New Applicant by Exam Reciprocity
Renewal by Points Exam
Replacement Card

Certificate#: _____ Date of exam session requested: _____

First name: _____ Last name: _____

Mailing address: _____

City/Town/Community: _____ County: _____ Postal code: _____

Date of birth* (yyyy/mm/dd): _____ * Must be 18 years of age to apply.

Telephone: work: _____ home: _____

Name of employer: _____

Email to receive link to exam, passwords and instructions,
results/certification: (Must be personal and unique) _____

Phone number for contact during exam session:
(This number will only be used if required to resolve technical issues.) _____

Certificate Categories (Check the appropriate box)

- | | |
|--|--|
| <input type="checkbox"/> Class I (A) Commercial Vendor | <input type="checkbox"/> Class IV Mosquito/Biting Fly |
| <input type="checkbox"/> Class I (B) Domestic Vendor | <input type="checkbox"/> Class V Aquatic Veg. |
| <input type="checkbox"/> Class II Structural | <input type="checkbox"/> Class VI Fumigation |
| <input type="checkbox"/> Class III (A) Forestry | <input type="checkbox"/> Class VII Aerial |
| <input type="checkbox"/> Class III (B) Greenhouse | <input type="checkbox"/> Class VIII Agriculture |
| <input type="checkbox"/> Class III (C) Industrial Vegetation | <input type="checkbox"/> Class X Special |
| <input type="checkbox"/> Class III (D) Landscape | <input type="checkbox"/> Core or <input type="checkbox"/> Class _____ only |

I certify that the information given on this form is complete and accurate.

Signature: _____ Date: _____

To renew your certificate by points you must attach documented proof of the pesticide re-certification points collected.