

# Rockweed Lease Application Process

**Application is submitted to NSDFA, including:** Completed "Form A", with GPS co-ordinates for the area in question, and a Commercialization & Management Plan.

**NSDFA verifies package** meets all requirements, and reviews the Management & Commercialization Plan.

**NSDFA** notifies the applicant to **proceed to the next step** of the process.

Following the provided template, applicant places an **ad in a newspaper** having general circulation in the county (or counties) for which the lease is sought and in the *Royal Gazette*.

Barring any objections, or after objections are handled, the **applicant should submit his/her formal application** (completed Form B and a copy of the ad placed in the *Royal Gazette*). This must be at least **10 days** after the ad was placed.

The **Office of Aboriginal Affairs** is sent a consultation memo, with a 14 day timeline to respond if they have an issue.

**Licensing office drafts lease by completing Form C.**

**Two copies of the lease are sent to the applicant for signature; these must be returned once signed. Also, a letter will be sent which informs the applicant of the following:**

- All harvesting protocols and various conditions of lease (such as due dates of fees, reporting of harvests, harvest plans, etc.).
- Lease fee for the first year is due 15 days after the date of lease.
- If leaseholder is planning to harvest, harvester ID cards must be provided.

**The returned leases are sent to the Minister of Fisheries and Aquaculture for consideration. The Minister may approve or reject the proposed lease.**

**One copy of the signed lease is sent to the lease holder, with one copy being retained by NSDFA.**